



## TRI-STATE BEST K-12 PRACTICES

# HOW TO PARTICIPATE

## STEP #1: BRAINSTORM TO IDENTIFY BEST PRACTICES

USE SOME OF THE FOLLOWING IDEAS BELOW TO KICK-START YOUR BRAINSTORMING

- At your next leadership meeting ask all of your directors what their best accomplishments were and how they accomplished them. Also ask them what their supporting evidence is and what procedures they have in place to ensure continued improvement and sustainability. Lastly, is it easily replicated and unique?
- Is there a problem your school system has had that you've been able to effectively tackle? What process did you use to tackle it?
- How have you taken a bright spot in one area, program or school and developed a systematic method to implement that practice across the school or school-system?
- Find a free brainstorming template online to help you generate ideas.
- Follow us @ByronsLEAN on Twitter to see previous entries to get ideas and learn how they spent their prize money.



## STEP #2: NOW THAT YOU'VE IDENTIFIED A GOOD BEST PRACTICE - SUBMIT A GREAT ENTRY

HERE ARE SOME TIPS ON HOW TO SUBMIT A STRONG ENTRY



- Everybody loves kids - tell us how your entry benefits your students.
- The devil is in the details... Always ensure you explain the following:
  - **WHO:** Who "owns" the best practice? Who makes sure that the best practice continues?
  - **WHAT:** Make sure it is a practice - think procedures, processes and policies - not just a cool product.
  - **WHEN:** When did this practice start? What improvements - quantitative and qualitative - have you seen with this practice? What is your measurable evidence of the improvements?
  - **HOW:** How do you sustain the practice?
  - **WHY:** See what we we said earlier about kids. 😊
- Your presentation can make your entry stand out. Visit us online at [theleanleap.com/contest](http://theleanleap.com/contest) to view great presentations from past winners.

## STEP #3: SUBMIT YOUR ENTRY ON-TIME

FIND THE DEADLINES FOR YOUR STATE BELOW

State	Acceptance Period	Notification of State Finalists	Recognition of State Finalists at Professional Association Meetings
Alabama	July 7, 2017 - November 17, 2017	Late November	AASB Winter Meeting (December 2017)
Tennessee	September 15, 2017 - January 23, 2018	Late January	TOSS Legislative Conference (February 2018)
Louisiana	September 19, 2017 - March 29, 2018	Early April	LASS Summer Conference (June 2018)
Notification of Grand Prize Winner		April-May 2018	

